

**Employment Application**

Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **D.O.B.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Last  **First M.I.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Zip Code City State**

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Available:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Applied for:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Are you a citizen of the United States?** | **YES** | **NO** | **If no, are you authorized to work in the U.S.?** | **YES** | **NO** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Have you ever been convicted of a felony?** | **YES** | **NO** | **If yes, explain:** |

**EDUCATION**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **High School:** | | **From:** | **To:** |  | **Did you graduate?** | **Yes** | **No** |
|  | **Name and Address:** | | | | | | |
|  |  | | | | | | |
| **College:** | | **From:** | **To:** |  | **Did you graduate?** | **Yes** | **No** |
|  | **Name and Address:** | | | | | | |
|  |  | | | | | | |
| **Other:** | | **From:** | **To:** |  | **Did you graduate?** | **Yes** | **No** |
|  | **Name and Address:** | | | | | | |

**Why do you want to** work **for us?**

**What is your availability?**

**Why should we hire you?**

**Will you be available to work weekends and holidays?**

**Do you have a resume? (if available) Attach and email to:**

***PLEASE LIST THREE PROFESSIONAL REFERENCES.(Teachers Coaches Clergy if no other jobs***

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name:** |  | **Relationship:** |  |
| **Company:** |  | **Phone:** |  |
| **Address:** |  | | |
|  | | | |
| **Full Name:** |  | **Relationship:** |  |
| **Company:** |  | **Phone:** |  |
| **Address:** |  | | |
|  | | | |
| **Full Name:** |  | **Relationship:** |  |
| **Company:** |  | **Phone:** |  |
| **Address:** |  | | |
|  |  | | |

Military Background

Branch: From: To:

Rank at Discharge: Type of Discharge: If other than honorable, explain:

What was your job (MOS)? Explain:

BRING IN YOUR DD214

**Company:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone: Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_**Supervisor:\_\_\_\_\_\_\_**

**Job Title: Starting Salary: $ Ending Salary: $**

**Responsibilities:**

**From: To: Reason for Leaving:**

**May we contact your previous supervisor for a reference?**

**YES NO**

**Company:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone: Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_**Supervisor:\_\_\_\_\_\_\_**

**Job Title: Starting Salary: $ Ending Salary: $**

**Responsibilities:**

**From: To: Reason for Leaving:**

**May we contact your previous supervisor for a reference?**

**YES NO**

***I certify that my answers are true and complete to the best of my knowledge.***

***If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.***

**Signature: Date:**

**WHEN COMPLETED, SCAN AND RETURN BY EMAIL (WITH RESUME IF AVAILABLE) TO:**

[**gina.brinkley51@gmail.com**](mailto:gina.brinkley51@gmail.com)